



Reference No

Log No

For Office Use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your Organisation or Group

Name of Organisation	Westbury Music and Arts Festival		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Not for profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other, please specify		

### 2 - Your Project

In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	Westbury Community area and villages
Does your Town/Parish Council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).</b>	A music festival of different types of music for all ages, art and photography exhibition and workshops
Where will your project take place?	Westbury, Dilton Marsh, Edington
When will your project take place?	17 Sept - 17 October 2010
How many people will benefit from your project?	The whole town and surrounding area
How does your project demonstrate a direct link to the Community Plan for your area?  Please provide a reference/page no.	Develop tourism (pg 27) Develop activities for young people (pg 28)

**What is the link between your project and other local priorities?** e.g. Priorities set by your Area Board and Parish Plans.

Encourage participation in arts activities, involvement of young people/ partnership with school/ promote tourism and encourage visitors

**How did you discover there was a need for your project and how will your project benefit your local community?**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

An earlier experimental event resulted in community cohesion and revealed hitherto unknown local talent

**Any other information about your project.**

We have advertised locally and there has been a huge response from musicians and artists

### 3 - Management

**How many people are involved in the management of your group/organisation?**

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black & Minority Ethnic people

Male

Female

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Any moines left from this years festival will be put into next years event or pursue other grants etc

**If you were not awarded the full amount requested, what would be the impact on your project?**

Probably have to reduce size of festival

**How will you know whether your project has made a difference in the community?**

Because there will be regular feedback and the ongoing opportunity for participants to use the talents they have demonstrated for the community

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Westbury Town Council agreed to underwrite the festival

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another Area Board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year Ending:**

**Month:** Sept

**Year:** 2009

**A - Total Income:**

£5570.45

**B - Minus Total Expenditure:**

£5068.63

**Surplus/Deficit for year: (A minus B)**

£501.82

**Free Reserves held:**

£501.82

## 5 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Prizes	£550	Own Fundraising/Reserves	C	£500
Event promotion	£1,950			£
Venue costs	£1,150	Parish/Town Council		£
Performers fees etc/ expenses	£5,000			£
	£	Trusts/Foundations		£
	£			£
	£	In Kind		£
	£			£
	£	Other		£
	£	Ticket sales	P	£6,000
	£	Lottery ticket sales	P	£1,200
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£8,650</b>	<b>TOTAL PROJECT INCOME</b>		<b>£7,700</b>

<b>Total Project Income B</b>	<b>£7,700</b>
<b>Total Project Expenditure A</b>	<b>£8,650</b>
<b>Project Shortfall A – B</b>	<b>£950</b>
<b>Award sought from Wiltshire Council Area Board</b>	<b>£950</b>
<b>BANK DETAILS</b>	
<b>Please give the name of the organisations' Bank Account e.g. Barclays</b>	
<b>Please give the title name of the organisations' Bank Account e.g. current</b>	

## 6 – Supporting Information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

We have ensured all our venues are accessible DDA compliant. The project will involve all ages in the community

**b) How does your project work to promote inclusion, participation and good community relations?**

Our musicians include ethnic minorities. The project will offer a variety of entertainment to ensure maximum audience participation

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or All Men/Boys                       Mostly or All Women/Girls
- Specific Minority Ethnic Groups (please state which groups)
- Specific Faith Groups (please state which groups)
- People/Families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that.....**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal Opportunities     Access Audit     Environmental Impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 20/05/2010

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**